INSTITUTIONAL SYLLABUS

INTERNSHIP IN MUSEUMS

(Check One)

___X__ New Course (OR) Date of Last Review ___
_____ Substantive Change in Existing Course ___

I. Course Title: Internship in Museums

II. Course Number: ANTH 359/ANTH 559

III. Credit Hours: 6

IV. Prerequisites: None

V. Catalog Description: This course provides the student with practical experience in the day-to-day operation and organizational and financial challenges of a small museum.

VI. Curricular Relationships:

The course may be taken in conjunction with the four core courses of the Anthropology sequence (Introduction to Anthropology, ANTH 201; Physical Anthropology, ANTH 205; Archaeology; and Anthropological Linguistics) to complete the required credit hours for a minor.

VII. Course Objectives:

- The student will gain experience with and an understanding of:
  - Small museum administrative structure
  - Small museum finances
  - Curatorial responsibilities and problems
  - Display design and construction
  - Public access

VIII. Content Outline:

The student will, with the museum director, work out a mutually agreeable role for the internship. Together they will insure that the program of internship touches on the objectives noted above.

IX. Course Procedures:

The course involves the 240 hours of work in the museum or on museum projects.
The instructor will suggest suitable museums for the internship. If the student finds a museum on their own, it must meet with the approval of the instructor. The student will be responsible for working out an agreement covering their internship duties and responsibilities with the museum director and the instructor.

The student will prepare a paper describing and evaluating the internship experience and demonstrating a mastery of the course objectives.

The student will be evaluated by the museum director according to an evaluation rubric. The score on this and the final paper will be averaged to produce the final grade.

A grade will be assigned according to the following scale:

- A - 90% or above
- B - 80% - 90%
- C - 70% - 80%
- D – 60% - 70%
- F – Below 60%

X. Required/Recommended Readings:

A text or a series of readings on museum operation may be required

XI Any Issues Unique to this Course:

XII Additional Issues of the Department's Choosing:

XIII: The grading rubric to be used by the museum director:

<table>
<thead>
<tr>
<th>% Score</th>
<th>Standard for Evaluation</th>
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<tbody>
<tr>
<td>100-90</td>
<td>The intern has mastered at least 90% of the skills and concepts, can articulate the appropriate use of them, and can perform the functions of a museum curator or director without supervision.</td>
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<tr>
<td>90-80</td>
<td>The intern has mastered at least 80% of the skills and concepts, can articulate the appropriate use of them, and can perform the functions of a museum curator or director with a minimum of supervision.</td>
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<tr>
<td>80-70</td>
<td>The intern has mastered at least 70% of the skills and concepts, can articulate the appropriate use of them, but requires moderate amounts of supervision.</td>
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<tr>
<td>70-60</td>
<td>The intern has mastered at least 60% of the skills and concepts, can usually articulate the appropriate use of them, but requires continuing supervision.</td>
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<tr>
<td>Below 60</td>
<td>The intern has mastered less than 60% of the skills, and/or cannot articulate the appropriate use of at least that many skills, and/or can rarely be depended on to perform them without supervision.</td>
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